

# ADMISSIONS 101 FOR COUNSELLORS

As a Counsellor, we understand navigating admissions processes, dates, deadlines and requirements from various post-secondary institutions can be overwhelming – making it crucial to have the most accurate and up-to-date information at your fingertips. This comprehensive guide aims to do just that!

## APPLY EARLY

Our application form is available at [uab.ca/apply](https://uab.ca/apply).

Students are encouraged to apply anytime on/after October 1 of their grade 12 year. The earlier the better! They cannot apply or receive admission in grade 11.

The U of A does not have “early admission” versus “standard admission”, but uses an ongoing evaluation process. This means once a student applies, they will be continually reassessed if they are not eligible for admission at the time of application.

Students will be required to pay a \$150 non-refundable application fee. The application deadline for most programs is March 1.

## REQUIREMENTS

We require five core courses for admission; grade 12 English and 4 other core courses. The additional course requirements vary based on the program of study and can be found at [uab.ca/programs](https://uab.ca/programs), including provincial equivalencies.

Historical admission average ranges can be found at [uab.ca/averages](https://uab.ca/averages). These do not serve as a guarantee for future admission.

View our list of CTS Courses acceptable for admission to the U of A at [uab.ca/ctscourses](https://uab.ca/ctscourses).

## EVALUATION

We use a self-reporting form to calculate a student’s admission average; we do not factor in marks from any other source (including ApplyAlberta).

We will utilize any final grade 12 marks available when calculating their average. For grade 12 courses they are currently taking or are planning to take (and have not yet completed), we will use the corresponding final grade 11 mark. This means a student can be admitted to the U of A based on their grade 11 marks alone!

We will automatically choose the highest combination of marks when calculating a student’s average (i.e. if a student has retaken a course, we will use the higher of the two grades).

## PROGRAM SELECTION

Students are encouraged to declare both a first-choice and second-choice program in order of priority on their application. We will only assess their second-choice program if they are not eligible for their first-choice program.

If a student is admitted to their second-choice program, their first-choice program will still be assessed any time our admission parameters change or we receive a new final grade 12 mark.

If a student wishes to change the program(s) they have applied to or swap the priority of program choices already on their application, they can fill out a Program Change Request form in Launchpad. This is available 14 days after the submission of their application until the deadline in February.

Following this, they can only request to swap priority of programs by submitting a ticket to the Student Service Centre at [uab.ca/ask](https://uab.ca/ask) until June 1.

## ACCEPTANCE

Once a student receives an admission offer, they must accept it and pay the tuition deposit by the deadline stated in Launchpad in order to be eligible to register in courses. [uab.ca/launchpad](https://uab.ca/launchpad)

## QUICK LINKS / HELPFUL RESOURCES

- General or Faculty-Specific Advising: [uab.ca/advising](https://uab.ca/advising)
- Campus Tours: [uab.ca/tours](https://uab.ca/tours)
- Prospective Student Events: [uab.ca/recruitmentevents](https://uab.ca/recruitmentevents)
- First Nations, Métis and Inuit Students: [uab.ca/fnmi](https://uab.ca/fnmi)
- International Students Studying in Canada: [uab.ca/mapleleaf](https://uab.ca/mapleleaf)
- Advanced Placement and International Baccalaureate Students: [uab.ca/ap](https://uab.ca/ap) | [uab.ca/ib](https://uab.ca/ib)

## GET IN TOUCH

Visit [uab.ca/counsellor](https://uab.ca/counsellor) for updated admissions information, counsellor events and to subscribe to our monthly Counsellors’ E-News.

Contact us anytime at [counsellor@ualberta.ca](mailto:counsellor@ualberta.ca) with your questions or to book a school visit.