

Augustana Faculty Early Achievement of Teaching Excellence Award Guidelines

1. Purpose

To recognize the achievement of teaching excellence by full-time continuing academic staff early in their teaching careers at the Augustana Faculty at the University of Alberta.

2. Eligibility

Any individual in their first university appointment who has completed no more than five years of University teaching as a full-time continuing member of the academic teaching staff (Category A 1.1 or A 1.5) is eligible. Five years is defined as five full years of teaching exclusive of leaves and duties which constitute absence from teaching. Nominees must have been teaching within the last 24 months of the date of nomination. If an eligible individual takes on a new position that places them in a different staff category, that individual will remain eligible for nomination for 24 months after their reclassification. However, individuals may apply for only one of either this award or the Augustana Academic Teaching Staff Award in a given year.

3. Selection Guidelines

The following four criteria are considered when adjudicating the award. These criteria are aligned with the criteria for University of Alberta wide teaching awards.

- I. Evidence of a commitment to teaching excellence as outlined in the University of Alberta [Framework for Effective Teaching](#).
- II. Teaching with purpose: demonstration of impact and creativity in teaching that enhances learning and engages students.
- III. Engagement with the commitments outlined in [Braiding Past, Present and Future: University of Alberta's Indigenous Strategic Plan](#).
- IV. Engagement with the institutional commitments to accessibility, community, and belonging.

4. Application Process

Individuals are invited to nominate a colleague, or you are welcome to nominate yourself. Nomination packages must be accompanied by evidence of the merits of the individual for the award, and demonstrate how they have grounded their teaching in the approaches, practices, theory, methods, etc. that they have used. Such evidence should include:

- A cover letter. The cover letter captures why the nominee is being nominated for this award. It should clearly articulate how the nominee has met the award criteria.
- Narrative CV that highlights your teaching background and your contributions to the selection criteria above.



- 2-3 support letters from peers.
- 2-4 support letters from current and former students.

There is no specific limit on the application length beyond the requirement for the narrative CV to be a maximum of 15 pages + references. Please consider carefully what should be included in the nomination package – it is not intended to be a data dump but rather a carefully curated set of materials.

5. Deadline and Submission Information

Deadline for nominations is September 30th annually. Submissions, with all information compiled into a single PDF file should be submitted to the Dean's office: augdean@ualberta.ca with subject line: "Early Career Teaching Award Submission". You are encouraged to bookmark sections in your PDF to aid in readability.

6. Selection Process

This teaching award is adjudicated by members of the Committee of the Learning Environment during the Fall semester annually. Committee proceedings are kept confidential. Applications will be reviewed, and regardless of how many nominations are received, there is no guarantee that an award will be given each year. Recipients will receive a plaque and their name will be added to the Augustana Teaching Award winner website.

7. Support

If you require assistance, please contact augdean@ualberta.ca who will forward your request to the current Chair of the Committee on the Learning Environment.