



Permit #: [ ]

Application Date: [ ]

Location\*: [ ]

\*Site map required

Reason for Disruption: [ ]

Materials or Equipment on site: [ ]

UA Project Manager: [ ]

Phone #: [ ]

Contractor: [ ]

Phone #: [ ]

Expected Duration: [ ]

Start Time: [ ]

To: [ ]

End Time: [ ]

[ ]

[ ]

APPROVED: *Manager Grounds and/or Director Grounds*  
\*\*\* PERMIT NOT APPROVED UNLESS SIGNED \*\*\*

Approval Date:

**ATTENDEES AT SITE INSPECTION:**

UA Project Manager: [ ]

Conditions noted to be met before final deadline:

Buildings & Grounds: [ ]

[ ]

Contractor (Rep): [ ]

For full documentation, attach sheet(s) as required:

[ ]

[ ]

APPROVED: *Manager Grounds and/or Director Grounds*

Date Final Inspection Completed:

**REVIEWED WITH**

Communications

Project Management Office

Project Manager

Landscape Services

HRHSE

Fire Safety (U of A)

Trades

Distribution Services

BGES Manager/Supervisor

Operations

Utilities

Control Centre

Parking Services

UAPS

Fire Safety (City of Edmonton)



**EXCAVATION**

Yes  No

U of A Excavation Permit #:

*Note: Any work that extends beneath the surface, requires an [excavation permit](#) from Utilities. This includes, but not limiting to trenching, excavation and the installation of posts, poles or pedestals.*

Details/Special Conditions:

**UTILITIES**

Will utilities be affected? (Lights, power, gas, data, etc.)

Yes  No

Have arrangements been made to accommodate those affected?

Yes  No

Details/Special Conditions:

**HOARDING**

Yes  No

Details/Special Conditions:

**SOFT LANDSCAPING**

Site Restoration  Yes  No

Protect Trees  Yes  No Relocate Trees  Yes  No

**TRANSPORTATION**

Road Closures - If yes, have signs been posted for alternative routes and has the Control Centre Supervisor been advised to facilitate *Fire Route Card Updates*?

Yes  No

Sidewalk Closures – If yes, have signs been posted for alternative routes?

Yes  No

Details/Special Conditions:

**SITE PLAN**

Identify obstructions, layout, hoarding fence, detour routes, and add additional photos. Unless specifically requested and approved, the parking of motor vehicles is not permitted under the terms and conditions of this permit.

Yes  No

**SIGNAGE**

Are signage changes, of any kind, required?

Yes  No

Have these been arranged?

Yes  No

Details/Special Conditions:

**UTILITIES &  
OPERATIONS**

Has a *Work Requisition* been provided to the appropriate service unit? If yes, please provide details on the delivery of services: how and by whom will the above needs be fulfilled?

Yes  No

Details/Special Conditions: