



Indoor Bin Request Form

Instructions: Email the completed form to zerowaste@ualberta.ca at least 2 weeks prior to your event.

Group Name: _____ Contact Person: _____

Mailing address: _____ Phone Number: _____

E-mail: _____

Event details

Event date(s): _____ Start & end time: _____

Building Name and Room Number/Location: _____

Expected# of attendees: _____ Will food be served? _____

If your event is multiple days, do you require bins to be emptied daily? _____

Waste, Recycling, and Organics Bins

Additional charges may be assessed by Facilities Services Partners if additional clean up work is required. Not sure how many bins you need? Please refer to [Tips For Reducing Waste at your Event](#) or reach out to zerowaste@ualberta.ca.

_____ Mixed Paper (\$16) _____ Organics (\$18)

_____ Recyclables (\$16) _____ Landfill (\$20)

Want to earn recognition for your sustainability efforts? Consider having your event Green Spaces Certified! Visit [Green Events](#) for more information.

Billing Information (please fill out one option)

Speed Code _____

or, GAR _____

Student groups: don't have any of the above? Email zerowaste@ualberta.ca