

Student ID		Student Last Name, First Name	
Department		Degree Program	Specialization (if any)
<p>Complete and forward the following information to the Faculty of Graduate & Postdoctoral Studies by the appropriate convocation deadline. Once approved, the student's name will be added to the convocation list.</p> <p>Ensure that the student has applied for convocation through Bear Tracks.</p> <p>For more information refer to the University Calendar.</p>			
Capping exercise/ project course number and grade received:			
Date of completion of program:			
<p>I certify that:</p> <p><input type="radio"/> The student has met all degree requirements</p> <p><input type="radio"/> The student has met all degree requirements except the grades outstanding in the current term</p> <p>Academic Integrity and Ethics requirement:</p> <p><input type="radio"/> complete (mandatory if admitted after September 2004; optional for others)</p> <p><input type="radio"/> not required (ethics completed in a previous degree)</p> <p><input type="radio"/> INT D 710: Ethics and Academic Citizenship (for Master's and Doctoral students) [6 hours credit; fulfils the current 8 hour requirement for Master's students]</p> <p><input type="radio"/> INT D 720: Advanced Ethics and Academic Citizenship (for Doctoral students) [2 hours credit]</p> <p>Professional Development requirement (IDP and 8 hours of activities):</p> <p><input type="radio"/> complete (mandatory if admitted after September 2016)</p> <p><input type="radio"/> not required (student began program before September 2016; or department exempt)</p> <p><input type="radio"/> not required (PD completed in a previous degree)</p> <p><input type="radio"/> not required (personal student exempt) email approved by GPS Dean attached</p>			
Supervisor/ Committee Chair		Signature	Date (MMM DD, YYYY)
Graduate Coordinator/ Dept Chair		Signature	Date (MMM DD, YYYY)

Protection of Privacy - Personal information provided is collected in accordance with Section 4(c) of the Alberta Protection of Privacy Act (POPA) and will be protected in accordance with section 10 and used and disclosed in accordance with sections 12 and 13 of the Act. It will be used and/disclosed for the purpose of admission and registration; administration of records, scholarships and awards, student services; and university planning and research. The University of Alberta uses automated systems to generate content and to make decisions, recommendations, and predictions. The personal information collected may be included in these automated systems. Should you require further information about collection, use and disclosure of personal information, please contact Faculty of Graduate & Postdoctoral Studies at 780-492-3499 or refer to <https://www.ualberta.ca/en/privacy.html>

Faculty of Graduate & Postdoctoral Studies use only:		Signature & Date
<input type="radio"/> Future Reg <input type="radio"/> Extension <input type="radio"/> SCN	<input type="radio"/> CGPA <input type="radio"/> Res <input type="radio"/> Ethics	<input type="radio"/> Program Completed <input type="radio"/> Applied for Convocation <input type="radio"/> Expected <input type="radio"/> Awards