



### ***Faculty of Medicine & Dentistry Graduate Studentships***

The complete application form and all required attachments (e.g. transcripts) must be submitted electronically as **one PDF document** to [fmdgrd@ualberta.ca](mailto:fmdgrd@ualberta.ca). **Incomplete applications will NOT be considered.** Reference letters should be emailed directly by the referees to [fmdgrd@ualberta.ca](mailto:fmdgrd@ualberta.ca) and must be received by the award deadline.

#### **1. AWARDS**

Indicate the awards for which you are applying. Please ensure that you are eligible for those you select.

- |                                                             |                                                             |
|-------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Violet Kilburn                     | <input type="checkbox"/> Graduate Student Recruitment Award |
| <input type="checkbox"/> 75 <sup>th</sup> Anniversary Award | <input type="checkbox"/> Dean's Doctoral Award              |

For award details, please visit: <https://www.ualberta.ca/medicine/research/funding-grants-awards/awards/index.html>

#### **2. APPLICANT**

##### **A. Applicant's Information**

|                                  |                                                 |
|----------------------------------|-------------------------------------------------|
| <b>Name:</b> Surname, First Name | <b>Current program (e.g. MSc/Biochemistry):</b> |
| <b>Student ID:</b>               | <b>University of Alberta Email:</b>             |

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**B. Details on Current Program**

Indicate the month and year of initial registration as a graduate student:

Date of completion of candidacy exam (if applicable):

Current funding source:

Current amount of funding per year:

**C. Current and Completed Programs**

List and number all current and completed post-secondary programs, starting with the current one, in the following format: Program, institution, country (start date to end date). An example is **1. MSc. in Biochemistry, University of Alberta, Canada (January 2014 to August 2018)**

**D. University/College Academic Achievements**

List and number all academic achievements, starting with the most recent one, in the following format: achievement, awarding body (year awarded or years held). An example is **1. Dean's Doctoral Student Award, Faculty of Medicine and Dentistry, University of Alberta (2017 to 2020)**

### E. Relevant Research and Work Experience

List and number all current and previous relevant research and work experiences, starting with the most recent one, in the following format: position, institution/company, city and country; name of supervisor (start date to end date). An example is **1. Research Assistant, Faculty of Medicine and Dentistry, University of Alberta, Edmonton, Canada; Dr. Greg Funk (September 2016 to August 2018)**

### F. Applicant's Peer-Reviewed Publications (Additional pages may be appended, if necessary)

Provide a list of your peer-reviewed scientific publications, abstracts and presentations.

### G. Applicant's Non Peer-Reviewed Publications (Additional pages may be appended, if necessary)

Provide a list of your non peer-reviewed scientific publications, abstracts and presentations.

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**H. Applicant's Goals and Research Expectations** *(Format settings are restricted. Non-compliance will result in application being discarded)***I. Proposed Research Project**

The space provided below comprises the project title and the project description. In the description field, the **applicant** is to provide a summary of his/her research project. The format for the project description is locked to a font size 12 and to the allotted space. ***Non-compliance to this format will result in your application being discarded.*** Please use acronyms and technical languages appropriately as the reviewers may not be experts in your field. Ensure that your summary relates specifically to your role in the project, not to the overall research funded by a supervisor's grant.

**Title:**

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**J. Personal Statement** *(Format settings are restricted. Non-compliance will result in application being discarded)*

Why do you think you should receive this award? You can include information that you have not discussed elsewhere.

**3. SUPERVISOR(S)****A. Supervisor's Information**

|                                  |                            |
|----------------------------------|----------------------------|
| <b>Name:</b> Surname, First Name | <b>Primary department:</b> |
| <b>Email:</b>                    | <b>Phone:</b>              |

**B. Additional Supervisor's information (if any)**

|                                  |                            |
|----------------------------------|----------------------------|
| <b>Name:</b> Surname, First Name | <b>Primary department:</b> |
| <b>Email:</b>                    | <b>Phone:</b>              |

If the student has more than one supervisor, sections 3C to 3F should be completed for the primary supervisor **only**; if supervision is shared, please attach additional pages as needed for the other supervisor.

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### C. Supervisor's Employment Information

Current academic position:

Percentage of time dedicated to research:

Degrees held:

### D. Supervisor's Research Funding

List only active operating research grants. Do not list equipment or equipment maintenance grants, or research allowances associated with studentship or fellowship awards. If you are a co-investigator on a grant, list only the portion of the funding you will receive.

Number the active operating research grants in this format: Granting Agency; Role (PI or Co-PI); Title of Project; Period of Support; Amount/Year. An example is **1. NSERC; PI; Role of amino acids in aging; January, 2019 to December, 2020; \$50,000/year**

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**E. Supervisor's Research Publications**

List the five publications that are most relevant to the student's project.

**F. Supervisor's Research Trainees** (List all trainees for the past 5 years)

Number the supervisor's research trainees in this format: **1. Surname, first name; Degree (PDF, PhD, MSc, BSc); Source of support; start date and end date of training (if applicable); Current position (if known)**

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**G. Training Environment**

Describe the training opportunities available to the applicant (specific opportunities for supervision, project design, critical analysis, giving feedback, collaboration, written communication, etc.)

**4. SIGNATURES**

|                                                                  | <b>Signatures</b> | <b>Printed Name</b> | <b>Date</b> |
|------------------------------------------------------------------|-------------------|---------------------|-------------|
| <b>Applicant:</b>                                                |                   |                     |             |
| <b>Supervisor:</b>                                               |                   |                     |             |
| <b>Other supervisor<br/>(if applicable):</b>                     |                   |                     |             |
| <b>Director of Graduate<br/>Studies or<br/>Department Chair:</b> |                   |                     |             |

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## **5. REQUIRED DOCUMENTS**

In order for applications to be considered, applicants must submit the following documents:

1. A completed application form with all the required signatures.
2. Two letters of reference, one of which must be from your research supervisor. They should be emailed directly to [fmdgrd@ualberta.ca](mailto:fmdgrd@ualberta.ca). Both letters must be received by the application deadline.
3. Up-to-date University of Alberta transcripts even if no courses have been completed. Unofficial copies are acceptable.
4. Transcripts from all other previous postsecondary programs. Please note the following:

- a) copies are acceptable
- b) do NOT include any copies of certificates (e.g. professional licensure, academic excellence etc.)
- c) if you have transcripts in a language besides English or French, include only the English translation. Do not include the original language version, certificate, etc. Extra materials will not be shared with reviewers.

5. A copy of your WAC (Weighted Average Calculation) or a simple printout from Campus Solutions showing your Admission GPA for graduate studies. Either of these can be provided by your department's Graduate Program Administrator.

Calculation should be based on the last 2 years. To ensure consistency, please follow these guidelines:

- If you are a new grad student (0 or < 1 year), your GPA for the last two years would be your admission GPA for graduate studies.
- If you have been in your current graduate program for one year, take the average of your overall GPA from the past year of grad studies and your admission GPA, weighted equally.
- If you have been in your current grad program for more than 2 years, use the GPA from the two most recent years in which you took any courses. For example, if you are in year 3 but you took all your courses in years 1 and 2 of your degree, take the GPA from those two years.