

Biomedical Sciences Working Group
Friday June 6, 2025
Approved Minutes

Attendance: Elena, Janis, Alan, Hanne, Andrew, Denis, Richard, Todd, Meghan, Joanne L., Joanne S-G., Sue-Ann, Kelly, Tom, Debbie

Regrets: Ritu, Rineke, Deniz, Desmond

1. Welcome

- Dr. Stelfox opened the meeting with a land acknowledgement and welcomed all members of the working group.

2. Review agenda & minutes

- Agenda for today's meeting was approved as presented.
- Minutes of May 9, 2025 were approved as presented.
- Minutes of May 23 were approved as presented.
- The group reviewed how we have agreed to work together as well as our processes.

3. Follow-up on action items from previous meeting

- Subgroup Updates and Presentation Plans – the subgroups were reminded that their summaries are due June 30th.
- **Literature subgroup** ((Lee, Mann-Nüttel, Posse de Chaves) – Elena reported that the group is working on refocusing the literature review to align with the opportunities that have been identified by the working group.
- **Environmental Scan subgroup** (Fortin, Lemieux, Ostergaard, Simala-Grant, Steenbergen) – the group met this week to go over the summary slides and are getting close to finalizing.
- **Leadership Retreat Planning subgroup** (Mok, Riddell, Simmonds) –the group reported that lots of good ideas came from the leadership retreat.
- **Community Engagement subgroup** (Alexander, Amoah, Galloway, Lehner, Underhill) – the subgroup is looking at and pulling together a summary of the themes from the focus groups. Collection of data and statistics is ongoing.
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- The working group reviewed six of the consolidated/refined proposed options for action intended to foster sustainable and diversified funding models and infrastructure optimization. The working group considered whether the proposed options for action were relevant, important and actionable. For those options the working group selected for inclusion they discussed how they could be simplified and made more impactful.

4. Next steps

- The options for action selected today will be refined and the revised drafts circulated for further review and feedback.
- TOR for the external review will be drafted for next meeting.
- Finalize summary of engagement activities.
- Subgroups to draft executive summaries – due June 30th.

Schedule of meetings / commitments:

Next Meeting: **June 13, 2025 1:00 – 2:30 pm**

Location: 4-001 ECHA

LUNCH at noon – More information to follow