

**Basic Science Working Group
Friday April 25, 2025
Approved Minutes**

1. Welcome (inform)

- Dr. Stelfox opened the meeting with a land acknowledgement and welcomed those in attendance.

2. Review agenda & minutes (collaborate)

- Agenda for today's meeting was approved.
- Minutes of the meeting of April 11, 2025 were approved as presented and were approved for posting on the website.

3. Follow-up on action items from previous meeting (collaborate)

- Agreed that each subgroup will develop a one-page executive summary of their work to be included in the self-study report. Key supporting documents can be included as an appendix to be shared with the Dean and external reviewers.
- Debriefed on town hall #2 and discussed strategies to ensure ongoing engagement with members of the FoMD.
- Agreed to expand the duration of the remaining scheduled meetings to 1.5 hours. Discussed that work between meetings (reviewing documents, contributing to online forms etc.) will be needed to ensure efficient and timely working group progress.

4. Environmental scan (collaborate)

The environmental scan subgroup presented and engaged discussion on the following topics:

- Departmental structure within UAlberta faculties and across U15 institutions.
- Biomedical science CIHR funding and publications across U15 institutions.
- Undergraduate and graduate biomedical science teaching across UAlberta programs.
- Survey of U15 biomedical science department chairs.

5. Next steps (involve)

- Subgroups to continue their work.
- Working group members to encourage members of the FoMD to participate in the faculty wide biomedical sciences survey.

Schedule of meetings / commitments:

Next Meeting: **May 9, 2025 1:00 – 2:30 pm**