

Request for a Duplicate T2202

Office of the Registrar | uab.ca/ask

T2202 certificates are issued according to enrolment. Students with both Undergraduate or Graduate and Continuing Education enrolments may receive more than one T2202 for the same tax year. Certificates are accessed online through the student portal(s) associated with your enrolment.

Accessing your T2202 online

- Undergraduate and Graduate studies - via Bear Tracks
- Continuing Education studies - via CERegister

If you require a T2202 certificate for a previous taxation year that is not available through your student portal(s), or if you are unable to access your T2202 online, please submit this completed Request for Duplicate T2202 to the Student Service Centre.

How to submit your request:

- Online through the "Form Selection" option online at uab.ca/ask
- By mail
- In person at the Student Service Centre

Processing times will vary depending on how the request is made. Once processed, a duplicate T2202 will be mailed to you via Canada Post to the address you provide below.

Personal Information

Legal Last Name	Legal First Name and Middle Name(s) (do not use initials)	Date of Birth (MM/DD/YYYY)	Student ID Number
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Mailing address

Street Address, Apartment Number, Box Number		
City/Town	Province	Country
Postal Code	(Area Code) Telephone Number	Email

Tax Year

Tax Year (s) Requested

Signature

Student's Signature
Date (MM/DD/YYYY)

Protection of Privacy — Personal information provided is collected in accordance with Section 4(c) of the *Alberta Protection of Privacy Act* (POPA) and will be protected in accordance with section 10 and used and disclosed in accordance with sections 12 and 13 of the Act. It will be used and disclosed for the purpose of processing student requests by the University of Alberta. The University of Alberta uses automated systems to generate content and to make decisions, recommendations, and predictions. The personal information collected may be included in these automated systems. Should you require further information about collection, use and disclosure of personal information, please contact the Assistant Registrar, Enrolment Services at ropriv@ualberta.ca.